

Maltman Memorial Library

Meeting Minutes

June 11, 2020

Board President Marilyn Engelker called the meeting to order at 10:00 am in Library Park. Due to the Covid-19 pandemic the April and May meetings were cancelled.

Open Meetings Act acknowledged.

Board member roll call taken with Mavis Reiter, Mary Harders, Marilyn Engelker, Bev Voss, Jane Wagoner, Deb Fairbanks, library director and Mandy Koperski , library assistant were present. Public attending : Jan Carter.

Prior Minutes approval: No additions or changes made to the minutes. Bev moved and Jane seconded approval of the March 2020 minutes. 5/0 approval.

Financial Report: Board received the Statement of Revenue and Expenditures for period March and April 2020.

Deb provided copies of the following expenses for the Board's review: Cleaning supplies and humanities speaker \$112.32, summer reading program supplies \$28.99, Summer reading program & cleaning supplies \$159.50. Mary moved and Mavis seconded these expenses. Approved 5/0.

Audience participation: None

Library Director's Report:

- 1) Humanities speaker, cost \$50, is on hold due to pandemic. Will check with library commission about a virtual speaker program.
- 2) To alert patrons of newly purchased books, Deb will post pictures of them on facebook.
- 3) Deb & Mandy are working on a grant application for pandemic supplies from the library commission funded thru the Cares Act. The intent is to get monies to help pay for protective supplies such as plexiglass guards, keyboard covers, but also \$500 to subscribe to Overdrive's E-books for one year. With Overdrive ebooks would be available to all Maltman library patrons.
- 4) Over 50 children signed up for the virtual summer reading program which is a very good turnout. In addition Deb is preparing crafts in a bag each week for 7 weeks for 72 participants.
- 5) The library should be receiving \$900 for being accredited this last year.
- 6) Deb explained the timing, August 17th possibly, and guidelines for reopening the library. Deb along with area library directors have been participating in Zoom meetings each week hosted by Denise Harders, CPL director. Guidance and discussion concerning COVID-19 and library response has been very helpful.
- 7) No application made this year for Hall County Keno grant funds.
- 8) Deb presented her proposed budget for 2020/2021.

- 9) Library landscaping maintenance issues discussed and follow up action will be needed.
- 10) The Grant for Excellence funding doesn't come out until August. Wanted to use these funds plus the Bloom family donation for purchasing a laminator and a button maker.

New Business: None

Old Business:

At the March 3, 2020 city council meeting the mayor stated he was awaiting quotes for the removal of the hazard tree southeast of the library. The tree has not been removed and a larger crack in the tree was noted.

Building Committee: Mayor Cramer asked for library board representatives to participate on the committee for selecting a firm to conduct a feasibility study. The study involves the library staying at its current location and adding on versus moving to the old nursing home. Marilyn, Mary, Bev, Mavis and Deb volunteered to participate on this committee. Marilyn reminded the Board the August 2019 vote by the Board to stay at the current location stands as a legal vote on the issue.

Announcements: None.

At Noon, Mavis moved and Jane seconded the meeting adjourn. Approved 5/0.

Next meeting: Wednesday July 8, 2020, **9:00 am** in Library Park. Please note time change.