

Maltman Memorial Library Board

Meeting Minutes

July 8, 2020

Board President Marilyn Engelker called the meeting to order at 9:00 am in Library Park.

Open Meetings Act acknowledged.

Board member roll call taken with Mavis Reiter absent, Mary Harders, Marilyn Engelker, Bev Voss, Jane Wagoner, Library Director Deb Fairbanks and library assistant Mandy Koperski present. Community members Jan Carter and Donna Moyer also attended.

Prior Minutes approval: No additions or changes made to the minutes. Jane moved and Bev seconded approval of the June 2020 minutes. 4/0 approval.

Financial Report: Deb reported: 1) the May 2020 Statement of Revenue and Expenditures reflects the library receiving \$900 from the Nebraska Library commission for Maltman library being accredited for year 2019, 2) the library's financial status is good.

The Board reviewed the following expenses: PC supplies, \$64.91, Printer toner \$97.59, Covid cleaning & protection supplies \$247.83, Microsoft 365 software \$74.89, 4 new PCs \$1,983.96 (from Keno grant funds) credit card bill for misc. supplies and plexiglass \$285.64. Jane moved and Bev seconded approving these expenses. Approved 4/0.

Audience participation: Donna Moyer recounted the history of the library and mentioned the 3 individuals who helped found the library. Donna asked questions about library functions and strategic planning.

Library Director's Report:

- 1) The Nebraska Humanities speaker bureau has added several virtual speaker choices. The speaker for our Aug. program does not offer a virtual program at this time. The Aug program will be rescheduled to a later date.
- 2) Deb plans to reopen the library to patrons via a "soft opening" after plexiglass shields are in place along with sufficient PPE and disinfecting products, possibly later in Aug. Deb has been participating in weekly Library Directors meetings hosted by Denise Harders (Central Plains Library Regional Director)via zoom. Christa Porter from Nebraska Library Commission shared with participants that public libraries in Nebr will be able to require patrons entering the library to wear a mask. She stated the Cares money was given to the Nebr Library Commission and therefore Gov. Ricketts mandate doesn't not apply to libraries. Discussion at the zoom meetings also includes problem solving in reference to COVID health guidelines and sharing of ideas and support during the pandemic.
- 3) Recently purchased 4 new pc's with the Keno grant funds. Mandy has been setting up the computers and transferring info.
- 4) Applying for a Cares grant funding to help pay for extra supplies and protective gear due to covid-19 and funding for Overdrive, an ebooks program for all ages. Will hopefully hear end of July if approved.

- 5) The subscription to the Grand Island Independent will not be renewed because due to Covid patrons are not allowed inside the library to read it and paper items cannot be disinfected. The library has no magazine subscriptions at this time.
- 6) Board minutes will be posted to facebook and the webpage. The Clipper's charge of \$50 for printing the minutes is not in the library's budget.
- 7) Brent Gascho, City Utilities Supervisor, and crew is addressing items identified by the Library needing attention. Gutters cleaned, downspouts replaced, fixed sprinkler heads, trimmed trees. We thank them for their ongoing efforts. More mulching will be done. City getting another bid for removal of tree south of library because it is deemed a hazard.
- 8) Library will be closed from July 20-24th.

New Business: None

Old Business: Addressed in Director's report.

Building Committee: JEO was selected to do the CCCFF feasibility study at the RFQ meeting 6-30-2020 conducted by Lori Ferguson, South Central Economic Development Director.

Marilyn had two questions at the RFQ meeting for Mayor Cramer:(see related attachments)

- 1) Why Library Director Deb, who should be a key member, is not on the feasibility study committee?
Answer: Mayor Cramer stated he chose the committee.
- 2) Why the RFQ official public notice published May 19, 2020 in the Grand Island Independent and the RFQ official document (sent to participating companies) did not state the feasibility study was also to include possible expansion of the library at its present location as agreed to by Mayor Cramer at the Jan. 28, 2020 Maltman Memorial Library Building Committee meeting.

Answer: Lori Ferguson stated she was not aware of those minutes. Mayor Cramer stated he later called the companies who requested to participate in RFQ process to tell them to include the possible expansion of the library at its present site.

Announcements: None.

At 10:35 am Mary moved and Jane seconded the meeting adjourn.

Next meeting: Wednesday August 12, 2020, **9:00 am** in Library Park.