

Maltman Memorial Library Board

Meeting Minutes

August 12, 2020

Board President Marilyn Engelker called the meeting to order at 9:00 am in Library Park.

Open Meetings Act acknowledged.

Board member roll call taken with Mavis Reiter, Mary Harders, Marilyn Engelker, Bev Voss, Jane Wagoner, Library Director Deb Fairbanks and library assistant Mandy Koperski present.

Prior Minutes approval: No additions or changes made to the minutes. Jane moved and Bev seconded approval of the June 2020 minutes. 5/0 approval.

Financial Report: Deb discussed the proposed 2020/2021 budget. Expenses projected for the next budget year total \$72,715. The June actual expenses were reviewed as July's were not available. Mary moved, Mavis seconded and Board approved 5/0 the financial report.

The Board reviewed the following expenses for July & August: \$93.98 cleaning & paper supplies, \$91.98 cleaning & protective equipment, \$60.00 annual fee for Libib software, \$25.98 covid protection shields, \$466.97 book order, \$46.00 puppet for summer reading program (ordered before covid). The board wishes to thank Ken Fairbanks for building the plexiglass protective shields needed for the library.

Audience participation: Bev read a note from Donna Moyer asking the Board to consider 1) honoring the library's benefactors, publicize the historical research of the Abbott family. She also suggested naming a room or two after the benefactors. A copy of the letter is attached to these minutes.

Library Director's Report:

- 1) In October, the library will be offering "Overdrive" which is the digital delivery of ebooks to library patrons. The \$500 annual fee is being paid by a \$900 Cares grant from the Nebraska library commission to reimburse for covid related expenses.
- 2) Deb will cancel the humanities speaker and ask for a refund of the \$50 fee.
- 3) Winners of the summer reading program drawing will be publicized in the Clipper. The virtual summer reading program was very successful with 53 participants. The crafts in a bag was also a big hit with 72 participants. Each week for seven weeks Deb prepared 72 individual craft bags related to the summer reading program theme for participants to pick up each Tues at the library entrance per COVID guidelines. The last week fairy wings were displayed in 6 downtown windows for participants to discover. A huge thank you to Deb for her creative efforts as this was a fun summer opportunity for our youth!
- 4) Cares Act funds awarded by library commission of \$900 will pay for \$469 of covid related expenses and \$500 annual subscription to Overdrive.
- 5) Reopening of the library to the public is tentatively scheduled for September 8, the day after Labor day. Deb outlined the covid-related restrictions which must be followed upon reopening.

6) Deb is completing the weekly safety information from the city.

7) The new pc's are ready for use when the library "reopens".

New Business: None

Old Business: 1) The city has accepted a \$3,500 bid from Kehls to remove the large tree in front of the library due to a large crack. Brent reported they are working on setting a date 2) The gutters have been cleaned and there are new downspouts on the library. The weed and trash situation has improved somewhat but is an ongoing problem.

Building Committee: No updates since last month.

Announcements: None.

At 10:37 am Mary moved and Mavis seconded the meeting adjourn.

Next meeting: Wednesday, September 9, 2020, **9:00 am** in Library Park.