

## Maltman Memorial Library Board

### Meeting Minutes

February 10, 2021

Board President Marilyn Engelker called the virtual meeting to order at 9:00 am.

Open Meetings Act acknowledged.

Board member roll call taken with Bev Voss, Mary Harders, Marilyn Engelker, Mavis Reiter, Library Director Deb Fairbanks and assistant Mandy Koperski in attendance. Jane Wagoner was absent.

Prior Minutes: Mavis moved and Bev seconded the approval of the December 9, 2020 minutes. 4/0.

Financial Report: Bev moved and Mavis seconded and the Board approved 4/0 the following: \$331.59 1/28/21 book order, \$14.00 office and craft supplies, \$54.99 toner cartridges, \$74.90 Geek Squad subscription (\$70 approved last month but didn't include \$4.90 tax), \$60.61 cricut and office supplies.

Audience participation: None.

#### Library Director's Report:

- 1) Nebraska Overdrive (digital ebooks) now offers a wide selection of emagazines also.
- 2) Deb reported the tree was removed with no problem. The tree was hollow inside and a hazard.
- 3) On Feb. 9th Deb attended an all day virtual program introducing the Nebr Library Summer Reading Program. This year's program entitled, Tails and Tales. will run 4 weeks starting the second week of June including crafts & materials available for pickup at the library.
- 4) Deb said depending on covid trends, she may read stories to children in the library park. Also, may organize small children's groups to assemble fairy gardens with supplies purchased last year.
- 5) Mon - Fri each week in Feb Central Regional Library is hosting webinars of craft projects libraries may use for programs of different age groups.
- 6) Deb announced the Big Talks for Small Libraries virtual conference on Feb 26th. Attending the programs would count towards Board certification credit hours. The conference will be available to watch also at a later date.
- 7) The Maltman Memorial Library Board 2020 Annual Report was sent to the city council to be reviewed at their Feb 2, 2020. We have not heard any comments from council members. Deb will post the report to the library's facebook page, as well as the library's website.

#### New Business:

Safety Issue Tracking form: Marilyn presented a draft tracking form for corrective actions of safety issues at the library. She asked for input and the matter will be discussed at the next board meeting.

Overdrive usage reporting: Members reviewed a report from the library commission showing our library had 46 total Overdrive (ebooks) checked out in January. Mary asked Deb if she would find out if we can find out number of patrons using Overdrive per month.

Covid restrictions: Mary asked when the library will allow patrons 14 and younger to enter the library. Members discussed safety concerns. Mary stated she contacted the Gibbon, Ravenna, Aurora, Shelton, and St. Paul public libraries and these six libraries are currently open to all patrons. Bev suggested contacting the Central District Health department and the library commission for guidance. Marilyn said the issue will be tabled until next month.

Old Business: JEO feasibility study: Mary said the first meeting is virtual, 5pm, February 15.

Building committee: No report.

Announcements: None.

Next Meeting: Wednesday, March 10, 2021 9:00 am virtually. Bev moved, Mary seconded and the Board approved 3/0 (Mavis left the meeting early) to adjourn the meeting at 10:18 am.