

Maltman Memorial Library Board

Meeting Minutes

August 9, 2022

Myriah called the meeting to order at 6:30 pm.

Open Meetings Act acknowledged.

Roll Call: Mary Harders, Anna Fehringer, Matt Troyer-Miller, Myriah Leisher, Nathan (Nate) Canfield and Director Veronica Kaufman were present. The group welcomed Nate to the board.

Minute Approval: Anna moved and Matt seconded approval of the July 12, 2022 minutes. Approved 5/0.

Financial Report: Anna reviewed & signed off on the July expenses. Mary moved and Anna seconded to approve the July expenses. Approved 5/0.

Veronica provided an actual vs. budget YTD compilation, monthly expense summary, City of Wood River Individual monthly fund cash transactions and balances as of 6/30/2022, and her compilation of 2021/2022 budget to spending YTD plus suggested budget amount changes for 2022/2023 budget year.

Discussion comments: Total book purchases YTD are \$8,738 of which \$4,000 was funded from a grant. Next year's book budget should approximate \$9,000. The library's 6/30/22 cash balance is \$46,128. Veronica is asking City Treasurer Christina for a separate line item in next year's budget to better track the software licensing fees. Myriah stated next year's budget amounts will increase by 3%.

Audience Participation: None

Library Directors Report:

July Patronage: In July 275 people visited the library for a daily average of 12.5 patronage. Veronica said in December when she started the average was 5 visitors per day.

Programming: About 15 participated in July sugar scrub program. The summer reading program had 62 participants and 25 attended the reading program's pool party.

Job Applicants: No prospective job candidates for the assistant library position. Veronica reports few applications and no-shows for the interviews. Ana Sanchez will soon start working up to 17 hours per week. The temporary hire left last Friday for college. Veronica would like someone to work in mornings and evenings. Discussion ensued about the job's low pay possibly discouraging applicants.

Old Business:

Prime Time Reading: Veronica has people to fill each of the program positions, and she completed program training last Friday. Due to space concerns, the prime time program and accompanying meal may be all held at the city's community room.

FunFest Parade: Matt or Anna will provide the pickup for the library's float. Veronica has banners ready. Anna will find out more details on where and when to line up for the parade.

New Business:

New Board member discussion: Myriah submitted her board member resignation as of today, July 9, due to moving away. Members agreed to post a notice asking for persons to submit letters of interest for review at the next meeting. Those who previously submitted letters of interest for the position vacated by Abby Rennau will also be considered. During the meeting, Anna confirmed all but one who previously applied, wanted to be considered for the open board member position.

Board members appointed Matt to serve as interim Board President.

Friends of the Library Book Sale: Book sales totaled \$320. Leftover books will be for sale during junk jaunt.

Budget Transfer Discussion/Printer/Video Camera: Veronica has started a Library YouTube channel in which she and possibly guest readers will read books out loud. To best upload the videos, she would like to purchase a video camera. Also, the library's computer printer needs replacement. Myriah mentioned Veronica may want to research renting a printer versus buying. Veronica asked the Board if \$2,000 of the funds previously transferred for books could be used towards purchasing a printer and video camera. The Board members agreed.

Accreditation: The library and the Board's accreditation comes up for renewal next year. Discussion ensued about how members could do training before each meeting and how some of Myriah and Anna's education classes could count towards board member training. Even with Myriah leaving, her education hours count.

Veronica provided a handout detailing how our library compared to other Nebraska libraries serving communities Wood River's size. Comparison data was tabulated from the annual library survey. Veronica said the library may lose its silver accreditation designation because the library's 2021 performance compared poorly to peer group average. Myriah suggested Veronica speak with the Nebraska library survey contact about the library's situation. Specifically, the survey peer group comparison showed:

- 1) The library's reported actual open hours of 864 was the lowest of Wood River's 28 library peer group. The average actual open hours for the peer group totaled 1,792.
- 2) Total collection expenditures of \$4,777 fell short of the peer average of \$8,106.
- 3) Total circulation of 2,193 was well below peer's 9,346.
- 4) Circulation per capita of 1.68 was well below peer's 6.83.
- 5) Number of library programs of 53 was well below peer's 397.
- 6) Attendance per capita was .04 versus peer's .32.

Vacation: Veronica asked to take vacation days. The members agreed to her request.

Adjournment:

Matt moved, Anna seconded the motion to adjourn at 7:45 pm. Approved 5/0.

Next Meeting: September 15, 2022 at 6:30 pm in the library.