

Kilgore Memorial Library
Director's Report
Prepared for the January 16, 2014
York City Council Meeting

1. During the holiday season **library visits are up** while school is out and regular patrons are checking out extra materials to get them through the breaks we enjoy at this time of the year.
2. **Cornhusker State Industries** picked up half of the library furniture to be refinished and reupholstered on December 24. When this batch is finished and returned the other half will be taken. The entire collection of tables and chairs are scheduled to be finished by the end of March. This includes replacing the current circulation desk. The old desk and study carrels we will no longer be using were offered to City of York departments first followed by an announcement to businesses and organizations in the Chamber Chat newsletter. The York Elementary and Middle School took all but one study carrel and the last one was picked up by York College. The circulation desk was requested by St. Joseph's Catholic School and there are two businesses on a waiting list if the school backs out. Everything stays in York!
3. Judy Andrews is deep in planning mode for the **2014 summer reading program**. The national theme this year is Fizz, Boom Read which includes lots of science and magic. If anyone would like to perform a science experiment during summer reading this summer contact Judy to make arrangements.
4. Deb Robertson is working to gather the data for the annual **Public Libraries Statistical Survey**. The data set is for the 2012 – 2012 FY. This is a wonderful tool for learning about processes and systems used to collect this data at the library in York.

Upcoming activities include:

1. E-Rate application process, submit form 470 "*Description of Services Requested and Certification Form*" before deadline in February 2014
2. Reach out to community leaders for staff development opportunities and collaboration possibilities for the coming year
3. Library Advocacy day in Lincoln on February 5, 2014. Carol Gruber and Libby Munsell will be representing Kilgore Memorial Library.
4. Deb Robertson plans to attend the Nebraska's Public Library Accreditation Guidelines and Strategic Planning workshop January 16, 2014 in Beatrice.
5. Rachel Mayfield is registered to attend the online Basic Skills course *Organization of Materials* during February.
6. Judy Andrews is planning to attend the Read Aloud Nebraska Workshop on April 4th, in Seward.

Report prepared by:



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