

## Village of Arlington Public Library Board

September 25, 2018

The Regular Board Meeting of the Village of Arlington Public Library Board, Nebraska, was held at the Arlington Public Library on September 25, 2018. Board President, Sheila Bracht, called the meeting to order at 2:30 PM. Roll call was taken as follows: Les Parr, present; Ron Christensen, absent; Peggy Reifert, present; Sheila Bracht, present; Erin Anzalone, present. Librarian Deb Wesch was also present. Notice of the meeting was given in advance by posting at the Arlington Public Library, the Arlington Post Office, and the Village Office. Board President Bracht noted the posting of the Open Meetings Act as available at the Arlington Public Library. The August meeting minutes were approved with a 5-0 vote.

Treasurer Les Parr gave the Treasurer's Report that ended with a balance of \$7964.40. Total payments were \$671.90 and total income was \$1470.07. The Dollars for Data check was made to the Village of Arlington so Treasurer Parr will get a check from the Clerk. The Fremont Area Community Fund balance went from \$14,391.93 to \$14,549.63 in the second quarter from April until June 30, 2018. Board member Anzalone submitted an updated Summer Reading Report after all bills have been paid. That balance is \$259.85. The check for Board member Sheila Bracht for reimbursement for the technology she purchased was incorrect. Board Treasurer Parr will talk to the Arlington Community Foundation and Sheila might have to resubmit her receipts. Treasurer Parr noted the bank has changed the Library's Checking account however, there still will not be any fees.

Librarian Deb Wesch submitted her report:

-August patrons: 233 Books borrowed: 209

-Continuing to weed collection- finished paperback mysteries, romances, and Christian fiction. Have weeded over 700 books. Many were donated to the MCH Rummage Sale.

-1 more class to go

-Cindy Grefe helped consolidate the newly weeded carousels and they eliminated 2. The Library has a lot more space. A thank you will be sent.

Old Business:

Accreditation: -Eric Jones, director of 3Rivers Library System attended. In the last month, he has helped Librarian Deb Wesch and the Library Board start a website and finish both an updated Policy and Tech plan. Board Member Les Parr made a motion to approve the Policies Board President Bracht had given members to check last month. Board member Peg Reifert seconded the motion and it passed with a 4-0 vote. Board member Erin Anzalone made a motion to approve the Tech Plan Dr. Jones emailed to the Board. Board member Les Parr seconded the motion and it passed with a 4-0 vote.

-Teen Advisory Board: YAAC will sponsor a Harry Potter party in the Auditorium October 27<sup>th</sup> from 7-9 pm for 7-12 graders. They will also have a trunk at Arlington Elementary's Trunk or Treat that same day from 10-11:30 am.

-Board Member Peg Reifert looked at the duties of the Librarian as outlined by the Village and found nothing that needed to be updated.

-New Chair for Deb: Still needs to be purchased.

-New Computer desk: Board member Christensen will research. (Absent)

-Small Table behind checkout desk: Erica Stork will pick up, as it is Kay's.

-Microfish discussion: Board member Bracht will contact the Washington County Historical Society to see about donating ours.

-New Router: Board member Christensen will research. (Absent)

-Remove the Kitchenette: Village Board member Wiese said it was the Library Board's choice and there was no need to come the Village meeting. Board Member Anzalone talked with Ryan Bosshart and it is on their list; plan for late fall or winter for completion.

-Used printer Cartridges: Librarian Deb Wesch had Office Net take both the used and unused printer cartridges for proper disposal and credit for the ones we no longer have printers for.

-After some discussion of Freegal, Board members will decide next month if the Library should renew the service.

New Business:

-Eric Jones suggested asking the Village if the Library could help by having public documents available as we have different hours than the City offices. Board President Bracht will ask the Clerk.

-Board member Anzalone reported that the Friends of the Library group met on September 13<sup>th</sup> at the Library. They had lots of great ideas and plans. The group would like the Library to be open during various community events, such as the upcoming Fall Festival. Board members discussed the need to train the Friends members how to check books out as the Board cannot require the Librarian to always be available during these events. In addition, the Board will provide the Friends with a list of those who could unlock the Library. We will not give an additional key to the Friends group.

The next meeting will be Tuesday, October 23, 2018 at 2:30.

Respectfully submitted,

Erin Anzalone, Secretary