

Ashland Public Library Board of Trustees  
Regular Meeting  
February 13, 2013

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 207 N. 15th Street, Ashland, NE on Wednesday, February 13th, 2013 at 6:00 pm. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

President Chris Gossin called the meeting to order at 6:07 pm. Roll call was taken and the following members were present: President Chris Gossin, Staci Jacobsen, Dean Curtis, and Michelle Powell. Nicole Chudomelka was absent. Librarian Heather St. Clair was also present.

President Gossin noted the Open Meetings Act posted in the library.

**Agenda**

Motion by Dean with second by Chris to approve the agenda. All present voted yes. Motion carried.

**Minutes**

Motion by Dean with second by Chris to approve the minutes of the January meeting. All present voted yes. Motion carried.

**Financial Report**

Motion by Dean with second by Staci to approve the financial report. All present voted yes. Motion carried.

**Librarian Report**

Librarian Heather St. Clair reviewed the Librarian Report.

**Old Business**

- a. Yearbook Ad: \$60 for ad and year book
- b. Library Hours: Will wait to send out survey until city sends their annual letter in the spring.
- c. Microfilm-Old newspapers: Newspapers are all boxed, Heather is working on transporting to scanning company. Will be approximately ~\$1000-\$2000 to get them all scanned in.
- d. Strategic Plan: Michelle presented an outline for creating a strategic plan. Michelle suggests compiling the existing information by the end of this month with initial meeting to discuss the formation of the actual plan in March. Dean suggests breaking the process into smaller chunks. March meeting will entail working on the Vision and Mission components; April will focus on Goals and

Objectives. May will focus on the Action Steps. Dean suggested inviting Michelle Tilley to next board meeting to help get us started. Chris to contact her and figure out a convenient meeting time.

- e. New ILS: Saunders county librarians are trying to set up a meeting time to discuss further.

#### **ACRC Update:**

- a. Bidding process has begun; bids are due February 19<sup>th</sup>. This will allow the contractor to develop the more accurate costs. This will help determine how much will be needed with the public campaign.

#### **Adjournment**

President Gossin adjourned the meeting at 6:47 pm. The next meeting was scheduled for Wednesday, March 13th at 6:00 in the basement of the Library. This meeting date may change due conflicts but the public will be made aware of the date and the agenda will be posted for public inspection at the library.

Minutes submitted by Staci Jacobsen