

Ashland Public Library Board of Trustees
Regular Meeting
January 9, 2013

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 207 N. 15th Street, Ashland, NE on Wednesday, January 9th, 2012 at 6:00 pm. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

Dean Curtis called the meeting to order at 6:05 pm. Roll call was taken and the following members were present: Staci Jacobsen, Dean Curtis, Nicole Chudomelka, and Michelle Powell. President Chris Gossin was absent. Librarian Heather St. Clair was also present.

Dean Curtis noted the Open Meetings Act posted in the library.

Agenda

Motion by Staci with second by Nicole to approve the agenda. All present voted yes. Motion carried.

Minutes

Motion by Dean with second by Nicole to approve the minutes of the November meeting. All present voted yes. Motion carried.

Financial Report

Heather made a note that our quarterly allotment from the city is not shown on this report but has been deposited into our account. Motion by Nicole with second by Staci to approve the financial report. All present voted yes. Motion carried.

Librarian Report

Librarian Heather St. Clair reviewed the Librarian Report. Heather reviewed statistical reports comparing the past two years attendance, computer use, and circulation.

New Business

- a. Yearbook Ad: \$40/ad for the yearbook. Heather to investigate what steps we took last year regarding an ad and our purchase of a yearbook.

Old Business

- a. Wi-Fi after hours: Heather did research of how nearby libraries handle their Wi-Fi. It appears most libraries leave the Wi-Fi on 24 hours. Since no problems have been occurring with people using the Wi-Fi, it was decided to leave as is.
- b. Library hours: Heather's survey was reviewed. With a few minor adjustments it was agreed that it was acceptable. Heather was thinking to put a link to the

- survey on the water bill, distribute to a few locations in town, create a Facebook page and add a link to the library website for an online survey.
- c. Strategic Plan: Michelle is collecting information and to see if Chris has access to the mission statement, etc. from the ACRC. Based on the new accreditation standards, we will need to have the strategic plan in place by summer of 2013. The goal is to have a draft by March 2013. No action to be taken on this item.
 - d. New ILS: April/May will be the time when we will look at signing a new contract with Biblionix to get the "10-Library Discount". No action to be taken on this item.
 - e. Microfilm-Old Newspapers: Heather to work on this project. No update on this item.
 - f. Added Item: Nicole suggested Heather to get out in the community. A list of community groups:
 - a. Oxbow
 - b. PEO
 - c. Rotary
 - d. Senior Center
 - e. Historical Society
 - f. Ashland Garden Club
 - g. Preschools/Daycares
 - h. Ashland Arts Council

ACRC Update:

- a. Heather to check with the city on hiring an assistant prior to the opening of the new facility. Heather to create a job description with qualifications for board review.
- b. Funding is approximately \$4,000,000 currently. The 4th lead donor still has not fully committed. Local funding program should be started soon.
- c. The final drawings should be received by 1-19-13, with the bidding process to follow immediately.
- d. Still working on determining the costs associated with the Otto Brothers property vs. Gas-N-Shop property as the parking lot/water field.
- e. Heather is still working on grant applications.

Adjournment

Dean Curtis adjourned the meeting at 6:54 pm. The next meeting was scheduled for Wednesday, February 9th, 2013 at 6:00 in the basement of the Library. The public will be made aware of the date and the agenda will be posted for public inspection at the library.

Minutes submitted by Staci Jacobsen