

Ashland Public Library Board of Trustees
Special Meeting
July 24, 2013
Approved Minutes

Notice is hereby given that the special meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 207 N. 15th Street, Ashland, NE on Wednesday, July 24, 2013 at 6:00 pm. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for the public inspection at the library.

Meeting called to order at 6:08 pm by Dean Curtis, Vice President.

Members present:

Chris Gossin, President
Dean Curtis, Vice President
Heather St.Clair, Library Director
Leslie Gerdes, Secretary
Nicole Chudomelka, Trustee
Michelle Powell, Trustee

Members absent: None

Dean noted the Open Meetings Act posted in the library.

Public Comment:

No public comments were made.

Agenda:

Motion by Leslie to approve the agenda, seconded by Nicole. All present voted yes.
Motion carried.

Minutes:

Motion by Dean to approve the revised minutes of the regular meeting on June 20th as well as the special meeting on June 26th, seconded by Chris.

Financial Report:

Reviewed and accepted by the board.

Librarian's Report:

Heather reviewed the report.

New Business:

a. Board By-Laws:

Trustees were given another copy of the the By-Laws. Suggestions were given to Heather for amendment. Heather will draft changes to be discussed at the next meeting.

b. Lost Items Policy:

The Lost/Damaged Materials Policy was reviewed. The trustees feel that more specific actions need to be outlined in the policy and requested that Heather make a draft of changes for the next meeting.

c. Problem patron restrictions policy:

Policy was discussed in light of the new catalog features. The trustees requested that the policy be revised to clearly state how the new system account links work when a family member is a problem patron. Heather will draft a copy for review at the next meeting.

Old Business:

a. Library Hours:

Based on survey responses, it appears that Thursday is the preferred day for later hours. The board requested a staffing schedule from Heather showing how the library would be staffed all day with 2 staff and also with 3 staff.

b. Strategic Plan:

Heather gave some tips on developing a strategic plan. Leslie read three proposed initiatives. Trustees agreed to work on the strategic plan at the next regular meeting.

ACRC Update:

The first \$100,000 bar was added to the campaign fundraising chart. Chocolate Cake is working on grants. Paver and tile forms are coming in.

Meeting was adjourned at 8 pm by Chris.

The next meeting was scheduled for Wednesday, August 14, 2013 at 6 pm in the basement of the library.

Minutes submitted by Leslie Gerdes