

Ashland Public Library Board of Trustees
Regular Meeting
May 18, 2016
Approved Minutes

Notice is hereby given that the regular meeting of the Ashland Public Library Board of Trustees was held at the Ashland Public Library, 1324 Silver Street, Ashland, NE on Wednesday, May 18, 2016, at 6:00 PM. This meeting was open to the public, and the public was encouraged to attend. An agenda for the meeting was available for public inspection at the library.

The meeting was called to order at 6:07 PM by Chris Gossin, President.

Members present:

Chris Gossin, President
Michelle Powell, Vice President
Leslie Gerdes, Secretary
Heather St.Clair, Library Director
Nicole Chudomelka, Trustee
Tom Walsh, Trustee

Members absent:

Chris noted the Open Meetings Act posted on the west wall of the small meeting room.

Public Comments: none

Agenda:

Tom made a motion to approve the agenda. Michelle seconded the motion, all members voted in favor and the motion passed.

Minutes:

Nicole made a motion to approve the minutes from the March meeting and Tom seconded the motion, all voted in favor and the motion carried.

Financial Report:

Nicole moved to accept the financial report as printed. Leslie seconded the motion, and all members voted to accept the motion, thus it passed.

Librarian's Report

Library staff have been busy talking to about 650 students and teachers from AG schools about the Summer Reading program. Heather was selected to serve on the SELS board. Freegal was been launched. Primary election was held here. Parking has been a problem with non-library users taking up parking spaces. Heather is having Shane order signs that say vehicles will be towed. Local businesses are making donations for the Tuesday lunch program this summer. Prepared notes will be sent

home with unsupervised children that are disruptive. Parents will need to talk to a staff member before the child may return.

New Business

- a. **2016-2017 Budget**--Heather would like to make Sarah a full-time employee and get her 30 or more hours. Most libraries this size have 2 full time employees as well as several part-time staff. Most other items on the budget can be shifted around to balance it better.
- b. **Intellectual Freedom**--board members were given several handouts, but the discussion was tabled.
- c. **Lost and Found Policy**--Lost items have greatly increased, especially in the winter months. The board voted to revise the policy to say that items will be displayed the first week of the month and then unclaimed items will be donated locally or disposed. Tom made a motion that we approve the policy as written and read by Heather. Chris seconded, and all voted in favor to pass the motion.

Old Business

- a. **Patron proof of ID at check out**--Identification in the library card policy was amended to include requirement of a library card or photo ID for check out. Michelle made a motion to approve the changes and Leslie seconded. All members voted in favor and the motion carried.
- b. **Circulation Policy-manga limits**--The specific manga limits was taken out of the circulation policy to make it simpler for a total of 10 items. Tom moved to accept the revised policy as spoken. Michelle seconded the motion, then all voted in favor and the motion passed.

Meeting was adjourned at 7:20 PM by Chris.

The next meeting date will be a regular meeting on June 15th at 6:00 PM, in the small meeting room of the ACRC.

Minutes submitted by Leslie Gerdes