

Library Board Meeting Minutes for April 17, 2019

Meeting called to order at 6:04 PM

In attendance – Leslie Gerdes, Yong Hansen, Michelle Powell, Alice West, Dan Wilson and Library Director Heather St. Clair.

The Open Meetings Act was noted on the west wall.

Public Comments – no public comments were made.

Agenda – Discussion of library vision, core values and mission statement was moved to the end of the meeting. Leslie motioned, Michelle seconded, agenda approved as amended.

Minutes – Michelle motioned, Leslie seconded, approved by all.

Financial Report – We are 50% through the fiscal year. Currently at 44.9% of budget. No other issues of note. Dan motioned, Yong seconded, approved by all.

Director's Report –

- Director is waiting for a quote to upgrade existing computers to Windows 10. The library is down 5 computers and still able to keep up with demand.
- Elizabeth and Isaiah attended a youth programming workshop.
- Heather applied for a grant from the Saunders County Visitors Fund Committee to help bring in the Nebraska Big Brass Band this summer
- Other Summer activities were discussed.
 - Planetarium
 - Animal Encounters
 - Jeff Quinn – magician
 - Acting workshop with the Mahoney Melodrama staff
- Overdrive and RB Digital usage continues to increase

Old Business –

- The board approved only opening the library from 1-5 PM on May 10th, 2019 for Heather to take Isaiah, Elizabeth and Andrea to the SELS Training workshop. Amber and Tanya will work from 1 to 5 PM. Leslie motioned, Dan seconded, approved by all.
- Discussion took place on the addition of a donation policy. Heather found several examples from other libraries and will edit/combine them to finalize a policy for the ACRC.

New Business –

- How to handle lost or damaged books due to flooding.
 - Board voted to not collect funds from patrons affected by flooding. Michelle motioned, Alice seconded, approved by all.
 - Several ideas were presented to help replace lost items
 - Library Amazon with list
 - Flood Damage Funds from Riverview CC
- Revision to emergency and Safety Policy. Changes made to the policy include:
 - City Hall will be called if the library director is not available in the event of a loss of utility

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- Purchase an AED
- CPR Training for Staff?
- Dan motioned, Yong seconded, approved as amended by all.
- Library Vision, Core Values Mission Statement
 - The mission statement was revised. A fresh copy will be provided at next meeting.
 - HOMEWORK: Please review the following Vision Statement questions for the next meeting. Your vision statement gives the company direction. It is the future of the business, which then provides purpose. The vision statement is about what you want to become. It's aspirational
 - What are our hopes and dreams?
 - What problem are we solving for the greater good?
 - Who and what are we inspiring to change?

Meeting adjourned at 7:35 PM

Respectfully submitted,
Dan Wilson