

**Minutes  
Ashland Public Library  
Board of Trustees  
August 22, 2018**

**Present:** Heather St. Clair, Leslie Gerdes, Yong Hansen, Dan Wilson and Tom Walsh

**Absent:** Michelle Powell Leslie Gerdes

Meeting called to order at 6:02 by Vice-President Gerdes.

**Approval of agenda.** Motion made by Tom Walsh and Second by Yong Hansen to approve the agenda as written unless Ms Isolm should attend and she would be moved to after Directors report. Gerdes – yes, Hansen – yes, Wilson – yes and Walsh – yes. Motion carried.

**Approval of Minutes:** from prior meeting. Motion to approve minutes of June meeting by Gerdes and second by Walsh. Gerdes – yes, Hansen – yes, Wilson – yes and Walsh – yes. Motion carried.

**Financial Report:** Discussion on the report all is good. We are short on books but Heather feels good about where we are at and will make up getting new books. Motion by Walsh and second by Gerdes n to approve report. Gerdes – yes, Hansen – yes, Wilson – yes and Walsh – yes. Motion carried.

**Librarians report:** Over 200 attended final family music fest. May hold a festival next year as the response was outstanding. Placed 3<sup>rd</sup> in the business category for Stir up Parade.

**Old Business.** Library Board By-Laws. The term shall be four years to be in sync with city. Also, election of officers will be held in November to take over in January. However the election occurs does not matter. Motion by Walsh and second by Wilson to approve report. Gerdes – yes, Hansen – yes, Wilson – yes and Walsh – yes. Motion carried.

**New Business:**

Permission for alcohol use at meeting rooms was tabled on account of lack of information to make decision.

Motion by Walsh and second by Wilson to allow Heather to pursue the purchase and use of a credit card machine for collection of fines and fees. Gerdes – yes, Hansen – yes, Wilson – yes and Walsh – yes. Motion carried.

Had discussion with Heather about a personal matter. Advised to have discussion with employee how sick time is affecting the rest of the staff. See what can be done to eliminate the time away.

Discussion on closing Library down on Christmas Eve. Will continue to align with city and close at noon.

Meeting adjourned at 7:07

Respectfully submitted,  
Thomas M. Walsh  
Secretary