

**Minutes
Ashland Public Library
Board of Trustees
February 7, 2018**

Present: Heather St. Clair, Nicole Chudomelka, Leslie Gerdes, Michelle Powell Tom Walsh

Absent: Chris Gossin.

Meeting called to order at 6:04 by Madam President Powell.

Approval of agenda. In an effort to utilize our time wisely, New Business was moved ahead of Librarians Report. Motion by Leslie and second by Nicole. Motion Passed.

Approval of Minutes from prior meeting. Motion by Nicole and second by Leslie. Motion Passed.

Financial Report. Motion by Nicole and second by Tom. Motion Passed.

Old Business. Evan with Access Systems came and went over his company's assessment of the Library hardware and software. What follows is an overview of this assessment for more detail please refers to the handout submitted.

- Switches are good, Hardware is good.
- Server will need to be replaced as it is not robust enough. It is not able to push out software changes that we will make in the future.
- If something is not working and they cannot fix over the phone, they will come out and fix.
- We currently have no backup in place, we will if we go with Access Systems.
- We have 42 computers and we will put deep freeze on them, in a nut shell, you log off and what you previously were doing is wiped away. Next person logs on to a fresh computer.
- We currently have 3 anti-virus software and suggest we move to one.
- He recommends at minimum Data backup, Deep Freeze, 24x7 total care, unlimited calls.

Librarians Report: Due to time and other commitments Heather asked we read her reports. Maker space has had moderate success. It was discussed to target the Ashland community board and Facebook.

Next meeting was called to be on February 21st at 5:30

These are accurate to the best of my knowledge, ability and memory.

Respectfully submitted,

Thomas M. Walsh
Secretary