

Library Board Meeting Minutes for November 26, 2019

Meeting called to order at 5:02 PM

In attendance –Heather St. Clair, Leslie Gerdes, Yong Hansen, Michelle Powell, Alice West, Dan Wilson

The Open Meetings Act was noted on the East wall.

Public Comments – no public comments were made.

Approval of Agenda –Dan motioned, Yong seconded, approved by all.

Approval of Minutes – Leslie motioned, Alice seconded, approved by all.

Old Business -

- A. Director's replacement, job description and posting
 - a. Job post will be submitted to city by 12/2/2019
 - b. Job post will be posted to the following locations:
 - i. City website
 - ii. Ashland Gazette
 - iii. Market Weekly
 - iv. Library Facebook page
 - v. Southwest Library List Server
 - c. Michelle motioned to go to closed session at 5:15 PM, Yong seconded, approved by all.
 - d. Michelle motioned to come out of closed session at 6:36 PM, Yong seconded, approved by all.
 - e. Michelle motioned to approve the job description as amended, Alice seconded, approved by all. Heather will provide the amended job description to the board via email before submitting it to the city.
 - f. Yong motioned to give Heather the authority to approach both Ann and Tanya to be the interim library director/co-library director until the position can be permanently filled. Leslie seconded, approved by all.

Meeting adjourned at 6:40 PM

Respectfully submitted,
Dan Wilson, Secretary