

Meeting of the Library Board of Trustees

February 19, 2020

Meeting called to order at 6:02

In attendance: Yong Hansen, Dan Wilson, Alice West, Matt Flynn, Nicholle Todd, Amanda Peña and Ann Lombardo.
The Open Meetings Act was noted on the west wall.

Public Comments: no public comments were made.

Approval of Agenda: Dan Wilson motioned, Matt Flynn seconded, approved by all.

Approval of Minutes: Jan. 15 meeting minutes were reviewed. Nicholle motioned; Dan seconded, approved by all.
Special Feb. 15 meeting minutes were reviewed. Dan motioned, Yong seconded, approved by all.

Financial Report: January, 2020 Expenses were not available at this time to review.

Director's Report:

- Special Funds Balance 1/1/2020 – 1/31/2020: Reported ending balance of \$10,187.60
- Access Systems:
 1. Installation of the new computers should be completed by the end of this week.
 2. Ann Lombardo told the board the Access installers have had numerous glitches in the process of installing.
 3. Access has been installing Libre Office. There was a short discussion about Libre Office vs. Microsoft Office affecting forms.
- 3D Printer:
 1. This will be set up after the new computers are in place.
 2. The location for the 3D printer in the library has not been finalized. At this time, it will be near the check-out desk on the back counter. A new table for the 3D printer may need to be purchased in the coming year.
- Income Tax Prep:

Income tax prep has been inquired about by many community patrons. There will be a continued search for this service so that next year this service can be offered at the library.
- Patron Misbehavior:

Ann Lombardo reported that there has not been patron misbehavior since the problems were addressed.
- Security gate lock was broken for a short time. The security has been repaired.

New Business:

Introduction of New Library Director:

- The board was introduced to the new Ashland Library Director, Amanda Peña.
- Nicholle Todd invited Amanda Peña to attend the Ashland Library Foundation meeting.
- A community announcement will be made on the Ashland Public Library website.
- Yong will contact Suzi Nelson at Ashland Gazette newspaper about a newspaper feature introducing Amada Peña.
- A "Meet and Greet" Community reception will be planned.
 1. It was agreed that Thursday, Mar. 12 from 5:30-6:30 in the Ashland Community Center room.
 2. Nicolle will request funds from the Ashland Library Foundation to help with the expenses.

Meeting adjourned.

Respectfully submitted,
Alice West, Secretary