

Meeting of the Ashland Library Board of Trustees

November 18, 2020

Meeting called to order at 6:00. The meeting was held by using Zoom.

In attendance: Yong Hansen, Dan Wilson, Alice West, Nicholle Todd, Matt Flynn and Amanda Peña.

Public Comments: No public comments were made.

Approval of Agenda: Alice West motioned, Dan Wilson seconded, approved by all.

Approval of Minutes: September 23, 2020 meeting minutes were reviewed. Yong Hansen motioned, Dan Wilson seconded, approved by all.

Financial Report: Amanda Peña, Library Director, presented the Financial Report of October 2020 for Board Members to review.

Director's Report:

- **Special Funds Balance 10/1/2020 – 10/31/2020:** Reported ending balance of \$10,191.64
- **Statistics for October 2020:** Attendance 750; Computer Use 19; Meeting Room Use 6; New Members 12; Circulation (physical Items) 1243; Over-Drive (ebooks and audiobooks) 451; new Registrations 3; Magazine Circulation 41; All Circulations (excludes magazine) 1694

New Business:

- **Electrical Issues**

There has been a on-going problem of lighting outage in the Community Event rooms and the Computer Lab. The Library staff has tried replacing bulbs but learned it was more significant. Amanda Peña contacted Oak Electric, a firm from Lincoln, to investigate the lighting issues. Oak Electric determined that 38 ballast and 8 drivers needed repairing. They quoted \$6,844.97 for parts and labor. Amanda is presently working with the City of Ashland to investigate why so many failed. They want to start by going back to the original general contractors to look at the work done and check if it is presently under warranty.

- **Programming**

In October, Tanya McVay started "Letter of the Week." In this activity for preschooler, parents can pick up a bag of projects to do with their preschooler to corelate letters with sounds and words. The first bag of the sound "a" went out to 17 children.

On Dec. 12 at 5PM to 8PM, the Ashland Library staff will be showing community support during "Cruising into Christmas." A receiving station sponsored by the library will be passing out gift bags with a free book, a small toy and stickers. The Ashland Library Foundation has donated a NE football Jersey signed by Scott Frost. Drawing for the Jersey is at 8 PM during the event.

- **Employment Opportunity**

Ashland Library is looking to hire a part-time Library Assistant (25 hrs./week). Salary is \$12.50 per hour. Applications will be accepted until the position is filled.

- **New Trustee Assignments for 2021**

President: Dan Wilson

Vice President: Alice West

Secretary: Nicholle Todd

At-Large: Matt Flynn and new recruit

The November 18th Zoom meeting was adjourned at 6:25.

Respectfully submitted,
Alice West, Secretary