

- i) At a regular library board meeting in June of each year, the Library Board shall prepare a budget for the fiscal year commencing the first day of October to be presented to the Culbertson, Nebraska, village immediately thereafter.
- i) Article IX
 - i) These by-laws may be amended at any regular meeting of the Library Board by a three-fifths vote of the total membership, provided that written notice was given to each member at least two days prior to the meeting.
 - ii) These by-laws may be amended at any time by the unanimous vote of the Library Board without prior notice.
- j) Article X
 - (1) These by-laws shall amend and supersede all by-laws at any time heretofore adopted by the Library Board, all of which prior by-laws are hereby repealed.
- k) The above and foregoing by-laws were duly amended and adopted by the Culbertson Public Library Board this 4th day of June, 2021

10) CULBERTSON PUBLIC LIBRARY EMERGENCY AND SAFETY POLICIES

The Culbertson Public Library attempts to provide a safe environment for all who use our facility as well as a safe repository for library materials of all types. Despite our best efforts, situations may arise of an emergency nature. These guidelines for foreseeable but unplanned emergencies which may occur in the library are designed to reduce risk to life and materials. In the event of a major disaster involving a wider section of our community, the library will adhere to the Village of Culbertson's Standard Operating Procedure for Disaster.

- a) Emergency Responses
 - i) Weather Emergencies
 - (1) Tornado or Violent Storm
 - (a) When warranted, staff will monitor weather conditions using television, radio, and/or the Internet. When Hitchcock County is in a watch or a warning, staff will follow the appropriate Library procedures established for the situation. These procedures are reviewed by staff at least annually and are updated as needed.
 - (b) If time allows, patrons must leave the building when notified by staff that a tornado warning is in effect.
 - (c) If the tornado strikes with little or no warning and there is no time to evacuate, patrons and staff should take shelter away from windows and