

## Greenwood Library Board Meeting Minutes

January 6, 2022

Wrich called the meeting to order at 5:45pm. Members present were Huetson, Wrich & Manderly. Open Meeting Act is posted & was acknowledged. The previous meeting minutes were unavailable.

### Directors Report:

The director updated members on checkout numbers & value of all materials in the library.

The director reviewed the annual report with board members.

### Correspondence:

None

### New Business:

The FCCECF Grant was awarded to the library to enable library members to work or take classes while at home. It was \$2000 to be used to purchase five Chromebooks for loan.

With the new laptops, a new policy on their use is necessary. The director presented the policy for board member review.

The hiring of Alex Duetsch to replace Tasha. Alex comes highly recommended & is available to take the hours Tasha worked & is open to more hours if needed.

A motion was made by Huetson to approve hiring Alex at \$13/hour pending Village Board approval. Motion was 2nd by Manderly. Ayes: Wrich, Huetson & Manderly. Nays: none. Motion passed

The Adult Winter Reading program is a fairly new program that has readers logging books read in December, January & February. Every 5 books read gets an entry into a drawing for prizes.

The Annual Book Sale will be in February. The director has started collecting books for the sale. Last year's sale made approximately \$100.

Increase in the director's hours. The Village Board is considering updating the Village website & having the library director maintain it. This extra work would necessitate the director working extra hours, bumping her to 30 hours/week. This would most likely be coming in a few

hours earlier than posted library hours to complete the website and/or paperwork before opening to the public.

A motion was made by Manderly to approve the extra director's hours pending Village Board approval. Motion was 2nd by Huetsen. Ayes: Wrich, Huetsen & Manderly. Nays: none. Motion passed

Old Business:

The Trunk or Treat & Christmas program both gained the library several more members & seemed very popular.

Board Comments & Questions:

None

Next Meeting will be on March 3, 2022 at 5:45pm.

A motion was made by Huetsen to adjourn meeting, 2nd by Manderly. Ayes: Wrich, Huetsen & Manderly. Nays: none. Meeting Adjourned at 6:13pm.