

Greenwood Library Board Meeting Minutes

November 3, 2022

Wrich called the meeting to order at 6:07pm. Members present were Wrich, Riggs, Risney, Manderly & Huetson. Open Meeting Act is posted & was acknowledged. July meeting minutes were unavailable.

Directors Report:

The Director updated members on current circulation statistics & value of all materials in the library.

Old Business:

The Trunk or Treat was successful with about 21 cars, a food truck & 150 kids attending which was a slight increase from the previous year.

The Rivistas magazine service discussed at last meeting was unable to cancel our current subscriptions so the Library Director has decided to maintain our various subscriptions through Amazon instead which has no fee to utilize.

The Library Director's annual review was discussed by board members and found unanimous approval of the Director's performance this year. A \$1 raise was already allowed in the Library budget by the Village Board and the Library Board members agree that the Director is deserving of the raise for her continued hard work and accomplishments.

New Business:

Winter hours for the library was discussed. The Library Director would like to adjust the library's hours to 10am-5pm Tuesday, Thursday, Friday and 9am-5pm on Wednesday until the 2023 Daylight Savings time change. Members agreed to the proposed winter hours and discussed the possibilities of expanding library hours during the school's Christmas break. Board members agreed to have the Director make that decision if it seems necessary once we get closer to those dates.

Discussed was adding to the Library Assistant's regular hours to have 20 total. The Village Clerk currently has no back up staff so the Village Board would like to give the Library Assistant 10 hours so she would be able help the Village Clerk and assist in keeping the Village office open in the event that the Clerk would need time off.

Riggs made a motion to approve increasing the Library Assistant's hours & sharing her work time with the Village Board. Huetson 2nd. Ayes: Riggs, Huetson, Wrich, Manderly & Risney. Nays: none. Motion passed

The Material Challenge Policy will be tabled until the next meeting.

The bingo group had their first meeting with 6 people and it went really well. Their next meeting will be Nov 17 at 7pm and will be a monthly reoccurrence.

The Library's Holiday Programs will be on Tuesday, Wednesday & Thursday. They will have a Christmas Robot battle, Christmas cookie tasting & making hand warmers.

The Library will not close for voting on Nov 8 but will be closed on Nov 23-26 for Thanksgiving and Dec 23 & 30 for Christmas/New Years.

Board Comments & Questions

None

Next meeting is January 5, 2022 at 6pm.

A motion was made to adjourn the meeting by Risney, 2nd by Riggs. Ayes: Riggs, Risney, Manderly, Huetson & Wrich. Nays: none. Motion passed. Meeting adjourned at 6:27pm