

MORRILL PUBLIC LIBRARY BOARD MEETING

AGENDA

Monday November 4, 2024 @5:30pm

1. ROUTINE MATTERS:

- a. President Meyer called the meeting to order at \_\_\_\_ p.m. A complete copy of the open Meetings Act is posted on the wall of the meeting room and I declare the meeting properly publicized and open to the public.
- b. Roll Call: Debbie Meyer, Carol Wells, Pete Cawiwzel, Kathy Calahan, Michelle Waters. Director Sarah Johannsen.
- c. **Approval of the minutes the regular meeting** September 14<sup>th</sup>, 2024  
Motion to Approve agenda: \_\_\_\_\_ Second Motion: \_\_\_\_\_ Vote: \_\_\_\_\_
- d. Correspondence:
- e. Public request to comment on specific agenda items.

2. BUSINESS TRANSACTIONS

- a. Financial Report: From Village Office via Director Johannsen:  
Motion to Approve: \_\_\_\_\_ Seconded Motion: \_\_\_\_\_ Vote: \_\_\_\_\_

3. LIBRARY DIRECTOR REPORT: Sarah Johannsen:

Motion to Approve: \_\_\_\_\_ Seconded Motion: \_\_\_\_\_ Vote: \_\_\_\_\_

4. NEW BUSINESS

- a. Michelle/Sandra
- b. Chair/placement
- c. Board/personal
- d. Christmas party
- e. Job description
- f. Cleaning
- g. Blinds
- h. Time clock

5. UNFINISHED BUSINESS

- a. none

Motion to approve: \_\_\_\_\_ Seconded motion: \_\_\_\_\_ Vote: \_\_\_\_\_

Next meeting date and time: January 6, 2025

6. ADJOURNMENT:

Motion to Approve: \_\_\_\_\_ Seconded Motion: \_\_\_\_\_ Vote: \_\_\_\_\_