

# City of Ravenna, Ne

## Ravenna Public Library Board

### January 11, 2022

The meeting was called to order at 7:11 pm by President, Cassandra Duncan. The open meeting act was read. Roll call was conducted. All board members present were present. Also present was Library director Joy Kyhn.

**Discussion and Action on Approval of Minutes from the December 2021 meeting:** The meeting minutes from December were read. Minutes stand as approved (CD/SP) AMPVF

Discussion and Action on Election of Library Board Officers: (CD/CE) AMPVF

- a. **President – Justin Lammers**
- b. **Vice President – Cassandra Duncan**
- c. **Secretary – Sean Payne**

**Discussion and Action on Grants: NO ACTION**

- a. **Humanities Grant (\$10,000)– Will be notified on Feb 1<sup>st</sup>.**
- b. **GroMoreGood Grant (\$500 - \$1,500)– Will find out March 18<sup>th</sup>**

**Discussion and Action on Annual End of the Year Report Review:** Director Kyhn, will present the annual end of the year report at the city council's February meeting on 2/7/2022. Board requested that Kyhn also report to the council the amount that has been received in grant funding. **NO ACTION**

**Discussion and Action on Annual Survey:**

Director Kyhn submitted the Annual Survey to the Nebraska Library Commission without any problems. Board members were given their own copy of the report. **NO ACTION**

**Discussion and Action on Makerspace Policy: TABLED**

**Discussion and Action on Policies and Procedures Annual Review: TABLED**

**Discussion and Action on Upcoming Library Programming:** Upcoming programming was discussed. Newsletter was given out to board members. **NO ACTION**

**Other:**

- a. **Annual Review of Community Needs Assessment and Library Response Plan Committee –** Committee formed with Joy Kyhn, Cassandra Duncan, Deb Young, Zach West (Economic Development director), and Kellie Crowell (City Clerk). Plan will need to be written before September 2022.
- b. **Library Journal Star Libraries –** The library was named as a 3-star library. The information submitted for the 2019FY was used to determine the library ratings. The library journal was handed out to all board members.

**Consent Agenda:** Claims, Time Sheets, Patron Usage and the Monthly Fiscal Report were Moved and Approved. (JL/CD) AMPVF

**Meeting adjourned at 8:29pm (CD/JL) AMPVF**

**Submitted,**

**Joy Kyhn**

**Recording Secretary**

A handwritten signature in cursive script that reads "Joy Kyhn". The signature is written in black ink and is positioned to the right of the printed name "Joy Kyhn".