

Springfield Memorial Library Board of Trustees Meeting  
April 22, 2024

Present: Neal Eickhoff, Sue Pereira, Kitty Kentsmith, Joan Schram, Sue Startzer, Kellie Seiber, and Susan Snyder

Absent: Iro Johnson

The minutes were reviewed, and Sue Pereira made the motion to approve the minutes and Sue Startzer seconded the motion. Motion carried.

The bills were reviewed, and Sue Pereira made the motion to pay the bills and Joan seconded the motion. Motion carried.

**BUDGET:**

Budget: \$124,544.31

General: \$5,190.27

Memorial: \$22,495.31

Snider Savings: \$1,167.99

Snider CD: \$33,724.39

Bricks Savings: \$978.93

**DEPOSITS:**

General: \$210 Fines/fees

General: \$20 Donations (Sue Pereira)

Memorial: \$0 Memorial donations

**MARCH AVERAGE STATISTICS:**

Internet users: 55

New Patrons: 3

Circulation: 1193

Overdrive Circulation: 530

**BUSINESS:**

The Fontenelle Forest Adventure Pass was purchased for \$300 by the Friends of the Library. Various parts of the pass policy and uses were discussed. Sue Pereira made the motion to accept the Fontenelle Forest Adventure Pass Policy and Joan seconded the motion. Motion carried.

The Photo and Videography Policy and Opt Out Form was reviewed, and no changes were made. Sue Startzer made the motion to accept the Photo and Videography Policy and Opt Out Form and Joan seconded the motion. Motion carried.

The By-Laws were reviewed, and Neal brought up areas to be considered. Sue Startzer made the motion to approve the By-Laws with the following changes.

Article III, Section 1: Treasurer is to become an elected office.

Article III, Section 6: In the event of the death of the President the Vice-President shall assume duties of the office of the President to complete the term.

Sue Pereira seconded the motion. Motion carried.

The discussion about a memorandum of understanding between the Board and The Friends was tabled until next month. Susan Snyder made a motion to table the discussion and Sue P. seconded the motion. Motion carried.

Staffing updates include up to 28 hours per week for Macy this summer and for the fall of 2024 the budget should include hiring our current practicum student for 28 hours.

In her research Kellie found an innovative amnesty program called the “fine amnesty challenge.” Sue Startzer made the motion to include the “fine amnesty challenge” as part of the Summer Reading Program and Susan Snyder seconded the motion. Motion carried.

Cory Peterson living on the west coast began collecting library cards as a youth and as an adult continues to build his collection. He requested one of our cards for his collection of over 4000 cards. Sue Startzer made the motion to send Cory one of our cards and Sue Pereira seconded the motion. Motion carried.

Springfield Days plans include Friday at 6:00pm at the library. Activities will be a hot dog dinner, family lawn games, a coin toss, and Wildlife Encounters.

On Saturday the library will host a quilt show from 9-1, a possible pet parade at the Urban Park at 11 am. Paul Maudlin will give a history talk at the library at 1 pm. The Grand Parade will begin at 4 pm and the Duck Race at 5 pm.

Programming updates included very SUCCESSFUL Crafty Tuesday, Tournament of Books, National Library Passport, the Eclipse Party, and Kids Character Bingo.

Upcoming will be Recycle Art, Crafty Tuesdays, May Day Baskets, Touch a Truck, SRP Kick-off Party on May 18<sup>th</sup> and the Book Sale June 1<sup>st</sup>. The variety of activities keeps our patrons and librarians engaged throughout the months. Thanks to the library staff for providing unique activities.

With Memorial Day weekend falling on the fourth Monday (May 27) the library will be closed. Joan made the motion to move the May meeting to the third Monday which is May 20<sup>th</sup> and Sue Pereira seconded the motion. Motion carried.

Sue Startzer made the motion to go into Executive Session at 2:44 and Joan seconded the motion. Motion carried.

Joan made the motion to come out of Executive Session at 2:50 and Susan Snyder seconded the motion. Motion carried.

Sue Startzer made the motion to approve Jean and Macy's annual review with appropriate raises. Sue Pereira seconded the motion. Motion carried.

Joan made the motion to adjourn at 2:59 and Susan Snyder seconded the motion. Meeting Adjourned.

Respectfully submitted,

Kitty Kentsmith, Secretary