

## Springfield Memorial Library Board of Trustees Meeting

October 28,2024

Present: Neal Eickhoff, Sue Pereira, Kitty Kentsmith, Joan Schram, Sue Startzer, Kathleen Gottsch, Kellie Seiber, Susan Snyder, and Iro Johnson

After a review of the September 23<sup>rd</sup> minutes Sue Startzer made the motion to accept the minutes and Susan Snyder seconded the motion. Motion carried.

The bills were reviewed, and Joan made the motion to pay the bills and Iro seconded the motion. Motion carried.

### **BUDGET:**

Budget: \$28,576.69

General: \$5,083.58

Memorial: \$21,477.94

Snider Savings: \$1,654.15

Snider CD: \$33,816.95

Bricks Savings: \$982.59

### **DEPOSITS:**

General: \$430 Fines/fees

General: \$25 Donation (Friends of the Library)

Memorial: \$315 Memorial Donations (Teresa Keyes, Chuck Pickett, Pam Ostransky)

Birthday honors: Linne Schliefert, Wendy Post, and Kathy Kreifels

### **SEPTEMBER AVERAGE STATISTICS:**

Internet Users: 211

New Patrons: 7

Circulation: 1372

Overdrive circulation: 434

### **BUSINESS:**

Kellie had received a bid for cleaning the carpet for the entire library for \$525. She feels the annex is not in need of cleaning. Sue Startzer made the motion for Kellie to negotiate the price without the annex and Sue Pereira seconded the motion. Motion carried.

Kellie read the list of requests that was completely funded by the Friends of the Library. A request for a new Apple computer is to be evaluated.

New laptops are needed as only one was able to connect to the printer. One of the computers is having issues but it is still under warranty. That computer was purchased under last year's budget.

Presently all computer stations have locking devices. Sue Pereira made the motion to purchase locks for the new computers and Sue Startzer seconded the motion. Motion carried. The locks are \$18 per lock.

Fireguard serviced fire extinguishers and exit signs. The new curb is being poured this week weather permitting.

Closures for the month of November will be November 11<sup>th</sup>, Veteran's Day, Thanksgiving Day and Black Friday November 28<sup>th</sup> and 29<sup>th</sup>.

The Used Book Sale will be November 2<sup>nd</sup>.

Program updates include the Preschoolers Play Group and Milk and Cookie Reading Club. They are reading Charlotte's Web and eager for each chapter. Halloween programs include Spooky Snacks, Halloween Science, and the Pumpkin Walk. All the programs have been big hits.

This year the year the library will have its first Native American Heritage Celebration. Later in the month patrons will enjoy Thanksgiving Bingo and making Christmas Tree Ornaments for the Community Christmas Tree.

Our November meeting will be the third Monday November 18<sup>th</sup> rather than the fourth Monday.

Sue Pereira made the motion to adjourn the meeting at 2:04 and Joan seconded the motion. Motion carried.

Respectfully submitted,

Kitty Kentsmith, Secretary