

Springfield Memorial Library Board of Trustees Meeting Minutes

August 25, 2025

A regular meeting of the Springfield Memorial Library Board was held on Monday, August 25, 2025, at 1:30 p.m. in the library meeting room at 665 Main Street, Springfield, NE 68059. Notice of this meeting was given in advance by posting in three public places (Springfield Memorial Library, Post Office, and Horizon Bank), one of the designated methods of giving notice. Notice of this meeting was given in advance to the Springfield Memorial Library Board of Trustees. Availability of the agenda was communicated in the advance notice and in the notice to the Library Board of Trustees of this meeting. The agenda for said meeting was available for inspection at the library. All proceedings hereafter shown were taken while the convened meeting was open to the public. The President publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

Present: Neal Eickhoff, Iro Johnson, Kitty Kentsmith, Sue Startzer, Susan Snyder, Joan Schram, and Sue Pereira.

Absent: None.

Also in attendance: Kellie Banks, Library Director, and Kathleen Gottsch, City Administrator.

After a review of the July 28, 2025, minutes, Sue Startzer made the motion to accept the minutes and was seconded by Sue Pereira. AYES: Eickhoff, Johnson, Kentsmith, Startzer, Snyder, Schram, Pereira. NAYS: None. Motion carried.

The bills were reviewed, and Joan made the motion to pay the bills and Iro seconded the motion. AYES: Eickhoff, Johnson, Kentsmith, Startzer, Snyder, Schram, and Pereira. NAYS: None. Motion carried.

BUDGET:

Budget: \$52,900.27

General: \$16,643.06

Memorial: \$ 25,768.73

Snider Savings: \$1,664.76

Snider CD: \$34,558.26

Bricks Savings: \$988.89

DEPOSITS:

General: \$330 Fines/Fees

Memorial: \$75.00 Memorial Donations for Christie Noble, and Eleanor Tex

JULY AVERAGE STATISTICS:

Internet Users: 215

New Patrons: 5

Circulation: 2,2326

Overdrive Circulation: 675

BUSINESS

Kellie reviewed the usage and renewal options of the NewsBank Subscription. Joan made the motion to renew the current subscription for \$892, and Sue Pereira seconded the motion. AYES: Eickhoff, Johnson, Pereira, Kentsmith, Schram, Startzer, and Snyder. NAYS: None. Motion Carried.

The NLC (Nebraska Library Commission) free website is being phased out due to software issues and budgetary considerations. Connie presented three options and after discussion Sue Pereira made the motion to purchase option three which is offered by the library commission with an annual fee dependent upon the number of libraries not to exceed \$420. Iro seconded the motion. AYES: Eickhoff, Johnson, Pereira, Kentsmith, Schram, Startzer, and Snyder. NAYS: None. Motion Carried.

The Board needs 3 ½ CE credits by 2026. Kellie presented an upcoming training opportunity of 3 hours to be held September 27 from 11-2 for anyone interested.

Kellie presented a report on the Summer Reading Program including the statistics. Attached is a copy of the report as visually it is overwhelming. What an incredible program for the community.

Thanks to Brittany for making the exceptional video of the Summer Reading Program activities.

Kellie presented a plan for alleviating the shifting of the bark on the south side of the entrance. Sue Pereira made the motion to add a concrete slab to the south side of the entryway sidewalk extending to the sidewalk on the east and to install a bike rack which was donated to the city. Joan seconded the motion. AYES: Eickhoff, Johnson, Pereira, Kentsmith, Schram, Startzer, and Snyder. NAYS: None. Motion Carried.

Favorite upcoming programs are Story Time, Milk and Cookie Reading Club, Teens After Hours, and the Pie Contest to be held on Saturday September 13 at 6:30 p.m.

The New Activity Day will be on Tuesdays this year, kicking off with a Science Workshop.

New programs include Pokémon Club, Technology Trainings, Medicare sessions, Senior Art, Teen Thursday Hangout, Senior Sharp Minds Club, and 'Fur' ever Friends with Cheryl Block.

Sue Startzer made the motion to go into Executive Session at 2:43 p.m. and Joan seconded the motion. AYES: Eickhoff, Johnson, Pereira, Kentsmith, Schram, Startzer, and Snyder. NAYS: None. Motion Carried.

Sue Startzer made the motion to come out of Executive Session at 3:04 p.m. and Joan seconded the motion. AYES: Eickhoff, Johnson, Pereira, Kentsmith, Schram, Startzer, and Snyder. NAYS: None. Motion Carried.

Sue Pereira made the motion to approve Brittany's performance evaluation and to raise her wages \$1 per hour and Sue Startzer seconded the motion. AYES: Eickhoff, Johnson, Kentsmith, Pereira, Schram, Startzer, and Snyder. NAYS: None. Motion Carried.

Sue Startzer made the motion to approve Kellie's performance evaluation and to give her a 4% raise and Sue Pereira seconded the motion. AYES: Eickhoff, Johnson, Kentsmith, Pereira, Schram, Startzer, and Snyder. NAYS: None. Motion Carried.

Sue Pereira made the motion to adjourn at 3:15 p.m. and Susan Snyder seconded the motion. AYES: Eickhoff, Johnson, Kentsmith, Pereira, Schram, Startzer, and Snyder. NAYS: None. Motion Carried.

Respectfully submitted,

Kitty Kentsmith, Secretary