

**Kilgore Memorial Library Advisory Board Regular Meeting Minutes  
January 10, 2024, 5:00 p.m., Kilgore Memorial Library**

**Present:** Members Jake Owens, Susan Cox, Suzie Ellis, Jerry Clinch and Mark Powers; Director Deb Robertson.

**Published notice of meeting:** York News-Times, December 21, 2023

The meeting was called to order by President Owens.

The Public Meetings Act notice is posted in the library hall between the two meeting rooms.

The minutes of the October 11, 2023 regular meeting were reviewed. Motion was made and seconded to accept the minutes as printed. Vote was taken by roll call. Motion carried unanimously.

**Reports:**

- Claims reports are available in the library director's office or online.
- A link was provided to Director Robertson's most recent reports to the city council.
- KML Library Advisory Board Accreditation requirement for continuing education credits stands at 13 hours by 12-31-2025.
- Director Robertson reported that Friends of the Library have implemented an every-other-month meeting schedule. The first meeting for 2024 will be held in February.

**New Business:**

- An IT Computer Use section of the KML policy book was reviewed. It was moved and seconded to approve the revised version of that policy. Vote was taken by roll call and the motion carried unanimously.
- Capital expenditures on the library's budget this year include replacement (five-year rotation) of the public computers. Outside security cameras have been updated to show the entire south side of the building. Meeting room furniture that can be easily set up and taken down is being researched. Cleaning and/or sealing the sandstone strip on the top exterior of the building is also being researched.
- March 20, 2024 is Library Legislative Day and includes presentations and visits with state senators. It will also include a reading in the capitol rotunda.

**Old Business:**

- Director Robertson has applied for a Libraries Transform Communities grant specific to working with people who have some degree of disability. It includes working with the county diversion program to find out the needs of our handicapped community. She has also applied for a grant from the State Library Association to support Heather Hultgrien, Renewed Horizons, to hold classes at the library, and a \$250,000 unspecified Jerry Klein Community Grant that is presented to one library each year.

**Next Meeting:** April 10, 2024, 5:00 p.m.

The meeting was adjourned.

After the meeting, those present viewed a recording concerning recent changes to the Public Meetings Act.

Respectfully submitted,  
Suzie Ellis, Secretary