

PATRON CONDUCT POLICY

I. Purpose Statement

Kilgore Memorial Library welcomes every member of the community to use and enjoy the library's facilities, collections, programs and services. Because libraries are public places designed to serve people of all ages with a wide range of interests, this policy defines expectations for behavior.

II. Responsibilities

A. The Conduct Policy applies everywhere the library provides services: on all library property, in the community, through our website or social media, or by phone, chat, and email.

B. Library patrons are expected to:

1. be safe;
2. be respectful of other patrons, library staff, and volunteers;
3. be respectful of library property; obey the law;
4. comply with requests from library staff.

C. Library staff will intervene to stop prohibited activities and behaviors. Examples, (there may be others) of actions or behaviors that require staff intervention include:

1. Unsafe or disruptive behavior

- Behavior likely to cause personal injury.
- interfering with the free passage of staff or others.
- Use of hostile or aggressive language or gestures disruptive verbal or physical behavior.
- Using electronic or communication devices in a manner that is disruptive.
- Consuming food or beverages in a manner that is disruptive.
- Wearing insufficient clothing.
- Hygiene or other scents (perfumes, etc.) so strong as to constitute a nuisance.
- Sales and solicitation.

2. Inappropriate use of library privileges or property

- Activities inconsistent with typical library uses of selecting materials, reading/studying, using technology and attending programs or meetings.
- Actions that may result in damage to library property or the property of others.
- Placing signs, posters, bills, or other advertising devices on public property or within public easements or street right-of-way without approval.

3. Illegal activities

- Threatening, harassing, or assaulting staff or others.
- Sexual misconduct or harassment.
- Illegal use of or selling drugs; possession of open container and/or consumption of alcohol, smoking of any type.
- Theft.
- Viewing or printing child pornography

4. Failing to follow staff requests.

- When asked to stop prohibited behavior.
- When requested to leave for violations of library policy.

III. Child Safety

The safety and welfare of children at Kilgore Memorial Library is of utmost importance. Parents and caregivers are responsible for monitoring the activities and regulating the behavior of their children while the children are in the library. The Library Board and staff respect the rights and privacy of all library patrons.

Library staff will intervene only when concerns regarding safety, disruptive behavior, or well-being occur.

Patrons should refer to the Library's Child Safety Policy for more information regarding building use.